

[Example of Final Instructions to each Secondary School that has Pre-registered for the Field Trip at Missions Fest]

(Name of Secondary School)

Number of students registered: _____

[Missions Fest (City) Logo]

(Date of Letter)

Dear Secondary School Field Trip Teachers;

Thank you for planning to bring your students along to *Missions Fest (Year)*! We are looking forward to an exciting day together.

The Field Trip is only days away! Now that we have the registrations in, here are some final details and instructions.

1. **DROP OFF**

Check our website at (**WebSite**), under **Accommodation/Travel** for driving directions to the (Venue).

Arrival by Car or Van

For those arriving by car, please drop the students off at the **front** entrance to the (Venue + Address) and then proceed to the Missions Fest Parking area. You will be able to park on a first-come first-served basis at a cost of \$5 per car.

Arrival by Bus

Buses may drop off their passengers at (location) and pick them up at the same location under the following conditions:

- they park only long enough to unload and load
- they must place a sign in their window saying "Missions Fest"
- after dropping off students proceed to the Missions Fest parking area for parking instructions

Directions to the conference site:

2. **PARKING: Proceeding to the parking area from (venue)**

The attached map shows a route ...

PICK UP

The students will be dismissed at 2:00 pm. Buses may return to the drop off area for pick up between 1:45 and 2:15. Cars and vans may pick up in front of the (venue).

3. **REGISTRATION**

*Note: different procedure from the elementary schools.

Please **arrive at 9:20 am** to register upstairs on the meeting room level. At this time you will receive the schedule for the day and the workshop rotation schedule of your students. This includes the rooms you will be assigned to. *Please note:* The students will be going directly to their first seminar room when they arrive.

Just a reminder - that if you have not already sent a cheque to the Missions Fest office (\$4/student), you can bring it to the registration table on the morning of (date).

4. SPECIAL PROJECT KITS [Example Project]

Relief Kits for Child Soldiers

Please see the attached poster highlighting the *Child Soldiers*. I hope that you will be participating in this opportunity.

Bring the Kits with you into Exhibition Hall A and place them on the tables in front of the stage.

We trust that this information will be sufficient for you to arrange an exciting and pleasurable day here with us at Missions Fest (Year).

If you have any further questions, please call me at Tel. _____ Otherwise, we shall see you on (Day, Date).

Contact Person:

On behalf of Missions Fest Field Trip Coordinators

Missions Fest (City)

Address:

Tel:

Fax:

Email:

Website:

Secondary School Friday Field Trip (Day, Date)

(Venue)

We are inviting you to bring your students to participate in the Field Trip, “*(Theme)*”, our Missions Fest theme for (Year). Hear first-hand accounts from people who will share what God is doing around the world.

Overview of the Day

9:00 – 9:30: **Registration** (describe location). You will receive room assignments for each group of students. After registration proceed directly to the seminars of your choice.

9:40 – 10:40: First Round of **Seminars**

10:40 – 10:55: Break

10:55 – 11:55: Second Round of **Seminars** (Repeat of first seminar to a new group of students)

***PLEASE DIVIDE your students evenly between the following four seminar options - two seminars for each student.**

Missions Fest is proud to present the following seminar speakers:

[These are examples of one year]

1) **Russell Stendal** (Room 1) – “*Operating Behind Enemy Lines*” In order to evangelize Marxist guerrillas in Colombia we had to learn how to operate in their territory. If you are going to stand for the Lord amidst this corrupt and ungodly world, you must learn how to operate as a Christian in enemy territory. Your life can make a difference!

Bio: Raised on the mission field in Colombia, he was nineteen when he became a jungle pilot. He was kidnapped by Marxist rebels and held hostage for five months. Deep in the jungle, Russell

began to write his book, *Rescue the Captors*. Upon his release God led him into radio ministry. He recorded the entire Spanish Bible on a microchip unit, resulting in thousands of war-zone Colombians hearing the saving message of Jesus Christ.

- 2) **Karen Henriksen** (Room 8) – ***“Sexuality and HIV in Angola”*** Sexuality or madness! Sex or I die! Sex, not love! What do you believe? Cultural and spiritual factors that impact the sexuality of youth in Angola, Africa. What will it take to slow HIV transmission down? What can you and I do?
Bio: Karen is a Canadian doctor living in Lubango, Angola. She works among the Ovamuila people and is the director of the Rio de Huila Hospital. She works with a team of health workers who diagnose and treat HIV/AIDS, malaria, and tuberculosis patients. She is a dedicated and compassionate worker, often called “Mom,” and “Elder Sister” by those around her.
- 3) **Darryl Wright**(Room 11) Darryl Wright ***“Youth Winning Their World For God”*** Darryl will relate stories of young people winning their families, villages and tribes for Christ despite hardship and suffering.
Bio: Serves as VP of Latin American Ministries for WorldServe. Previously served as a church planter and missionary in Canada, Peru, Cuba and in more than 25 countries around the globe. Darryl lives with his wife and family in Abbotsford and oversees projects throughout Latin America.
- 4) **Gregory Young** (Room 19) ***“Vocation: Choosing a Career that’s More than Just a Job”*** – Panel Building God’s Kingdom requires service from people of all skills, experience and interests. We will explore how choosing your career path can impact not only your life but that of many, many others for the Kingdom. You will be working for many years, why not make it exciting as well as fulfilling? Panel participants will explain their vocations and take questions.
Bio: Greg has a BA in Geography and an M. Arch in Architecture. He practiced architecture for 14 years but is now applying his skills and experience to full time missionary work. Today, as a project leader with Engineering Ministries International Canada, Greg leads teams of volunteer design professionals on short term trips to serve ministries throughout the developing world. He will lead a panel of people representing several different careers.

11:55 to 12:40 pm: Lunch break & Visit Mission Agencies

Lunch time (bring a bag lunch) in (room location) and visit over _____ mission agencies in (location).

12:40 – 2:00: The Mission Rally will be held in (Room name)

Music by the Watoto Children’s Choir

Guest speaker **George Verwer**

Bio: George was saved at the age of 16 at a Billy Graham crusade. In 1957 his conviction to share the Word of God led him and two friends to travel to Mexico to distribute the Gospel of John. He was kicked out of the Ukraine in the early sixties for distribution of Christian literature. Operation Mobilization was born from George’s desire to impact the world, mobilizing and partnering with the church to do the task. He and his wife live in England. He travels around the world sharing his passion for vital, revolutionary Christianity.

2:00 pm: Dismissal

Participants in the field trip are invited to **contribute \$4.00** each toward the expenses of the conference. This should be submitted in the form of a cheque for the whole group and can be mailed to the Missions

Fest office in advance or brought to the registration desk on (Day, Date). Please make separate cheques for elementary and secondary schools.

At the beginning of (month), you will be sent more detailed information about the drop-off procedure, parking, registration and assigned room numbers.

School Resources and Features on Missions Fest weekend

- **Mission Books** designed for youth will be on display at Pilgrim Book & Bible Book Centre. Great for your school library.
- **CD's and DVD's** can be ordered for your library featuring many great speakers.
- **Youth Programs** include **Youth Rallies** on Friday night, Saturday morning, afternoon and Saturday night, with special speakers and worship bands. Saturday afternoon there are youth **seminars**. On Sunday morning there is a **worship service** for youth and young adults.

Missions Fest (City) (Address)

Tel.

Fax.

Email:

PARKING INSTRUCTIONS

- Please proceed to Designated Parking Lot, by following bolded roadways on map below.
- Once at the lot, a Parking Assistant will direct you.

Thanks for your cooperation and patience.

Place MAP here.

(Example only)

Missions Fest (City) (Year) Special Project

CHILD SOLDIER RELIEF KITS

Watoto is working in the war-affected region of Northern Uganda and will distribute relief kits to young people impacted by this devastating conflict. Many young people have been kidnapped by the Lord's Resistance Army and forced to become child soldiers or to serve as slaves. Most have been abused and many young girls are now young single mothers as a result. The situation has recently improved, but it is still volatile. These kits will bring them the assistance they desperately require as they are re-settled. They will also give them a feeling of hope as they realize that Canadians care about them and they learn that God loves them.

Thank you for participating in this year's SPECIAL PROJECT at Missions Fest!

Kit Contents

- 1 each dark coloured wash cloth & hand towel
- 1 toothbrush & toothpaste tube (prevents cavities)
- 1 small Vaseline container
- 1 hair pick
- 2 bars of soap
- 5 pencils
- 1 notebook (soft cover, lined pages, letter size-A4)
- 2 white erasers
- 1 package of crayons (16)
- 1 pencil sharpener
- 1 each strong plastic cup, bowl & dessert plate
- 1 each strong plastic or light weight stainless steel spoon, fork & knife
- 1 bouncing ball (small, rubber) – walnut size – possibly Glow-in-the-Dark
- 1 sheet of colourful and appropriate stickers (wildlife, people, sports etc.)
- 1 deflated soccer ball OR 7 foot jumping rope

Instructions

Pack in colourful cloth drawstring bags. Bring to the lobby during Missions Fest. Deposit in the specially marked large bins.