## Registering Your Organization

When considering the holding of a Missions Fest<sup>TM</sup> conference it is necessary to become a Registered Organization for the following reasons:

- 1. to be identifiable within the local Christian community.
- 2. for the protection and accountability of funds that are entrusted to the organization.
- 3. for the sake of a good reputation as a responsible, trustworthy and accountable group within the country.
- 4. for the protection of each member of the group in case of any legal action that might occur.
- 5. to be able receive a License Agreement from the Missions Fest International Association and use its trademarked name.

## Guidelines for creating an organization to register

Since the foundation of any Missions Fest<sup>TM</sup> is representation of churches from a variety of denominational backgrounds who endorse a Statement of Faith similar to the one adopted by Missions Fest International Association,

- 1. The organization should consist of representatives appointed by the various churches who are men and women of faith, integrity, maturity and wisdom.
- 2. The organization should have a constitution that contains policies and procedures to follow.
- 3. The organization shall search among its members to find those with special interests and gifts to lead and take care of the many departments needed for managing the conference. Such departments may include the following:
  - a. Audio & video production and recording
  - b. Children
  - c. Exhibits
  - d Facilities
  - e. Finance
  - f. Hospitality
  - g. Plenary Sessions
  - h. Prayer
  - i. Publicity
  - i. Seminars
  - k. Youth & Young Adults
- 4. The members of this organization should eventually nominate a board of directors that would deal with policies. Their term of office may be two years, and after six years not be eligible to stand for office for a one-year period.



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