

Directors on the Board

A. Job Description

Directors are nominated from among the official representatives of sponsoring churches of Missions Fest. The Constitution calls for a limit of one director from any sponsoring church. The Directors, after election at the Annual General Meeting (AGM), choose the society officers such as chairperson, vice-chair person, secretary, and treasurer.

Each director is invited to hold a two-year term with a limit of six consecutive years. Usually, half of the directors change at each Annual General Meeting so that there is some consistency for the coming year. Generally, people who are invited to be directors are those who have participated closely with Missions Fest for no less than one year.

The expectations of a Director include the following:

1. Participate in regularly planned Directors' Meetings and Retreats.
2. Serve the Missions Fest Society as a significant leader in giving general direction to the ongoing development of the organization and ensuring that the goals and policies of the Society are met. A Director ought to be able to enunciate the goals of the organization whenever asked. The Goals are:
 - to inform (the needs of the world and opportunities to serve)
 - to celebrate (tell what God is doing, encourage)
 - to challenge to get involved (send, pray, give, go)
3. Serve within "working committees" that have been suggested by the Board which deal with large issues related to the ongoing developments of Missions Fest. This will likely entail research which can be recommended for the Board's consideration.
Such committees may include Fundraising, Church Relations, Communications, etc.
4. Serve as an ongoing resource to the Chief Executive Officer who oversees the management of the Missions Fest Society.

The Board of Directors must bring to the general membership, recommendations of any changes of policies that govern the practice of the Society.

B. Code of Conduct

1. Since directors are appointed by his/her local church, it is necessary to remain in good standing with his/her church to be able to continue as a director and officially represent his/her church.
2. Conflict of Interest. Directors cannot participate in discussions in board meetings where there is a conflict of interest whether it be a mission agency, an organization, a ministry, or a business enterprise. If a known conflict of interest occurs, the director is to remain outside of the meeting during that particular discussion.

Furthermore, if a director uses his/her membership as a member of the board to promote his/her organization or business enterprise, that is deemed a conflict of interest, he/she must resign from the Board.

3. Code of Ethics. The employed staff is directly responsible to the Chief Executive Officer. Directors are not responsible for the performance of the staff and must not interfere with their affairs. If Directors have any concerns related to the moral conduct of an employee, they must first go directly to the Chief Executive Officer.

4. All matters discussed within the Board Meetings are to be kept confidential unless otherwise stated.

5. When relating to Missions Fest policies, a Board member should speak with one voice outside the Board meeting.

6. No member on the board including the chair is the boss over the CEO. However, the CEO is accountable to the Board as a whole.



© 2008 Missions Fest International Association