

(Date)

Dear Pastor and Children's Coordinator,

Greetings from Missions Fest!

Within our mandate to "inform" and "challenge" the believers from the various churches who attend Missions Fest each year, in regard to the Great Commission, we are looking into more direct involvement in our Children's Division.

Consequently, we would like to incorporate several "ethnic" churches into our Missions Fest weekend on (Date, Year), and we are wondering if your church would be interested.

It would mean that your church would be given the opportunity to fully plan and organize ONE of the sessions devoted to children, grades 1 - 6.

We would want the children to gain a greater appreciation for your cultural background, and learn about how they can reach out to your people in their neighbourhoods, with the love of Jesus.

Kindly let us know of your interest and we shall be happy to work with you. We will hold planning sessions (Dates). Furthermore, there will be a PreConference/ Rally & Orientation on (Day, Date). All of these gatherings will be at (Venue) at (Time).

Could you please appoint a representative to attend these sessions to plan and work beside other churches who have been invited to do the same? The January session would be a training seminar designed particularly for your workers who would be planning your workshop for children during Missions Fest.

Please find attached more information about this proposal. We shall be happy to speak to you and reply to any of your questions.

Yours sincerely,